

**CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT (CONT'D)**

**SECTION III - CHILD DEVELOPMENT SERVICES (CDS) FAMILY CHILD CARE (FCC) HOME SYSTEM**

FCC PROVIDER NAME	FCC HOME ADDRESS	TELEPHONE NUMBER
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**DEVELOPMENTAL PROGRAMMING**

COMPLIANCE STANDARD	*MET	REFERENCE	CODE	COMPLIANCE STANDARD	*MET	REFERENCE	CODE
1. Education program specialist ( <i>EPS</i> ) implement provider training to support developmental programming and monitor quality assurance.		AR 608-10, 3-12c, 6-20, 6-30, c-224		7. The provider supports and promotes children's intellectual development.		AR 608-10, 4-17a-b, 6-29, 6-30a-c, 6-31 a-e, 6-32a-d, c-230,	
2. A developmental program plan is prepared by the FCC director, outreach workers(s), education program specialist(s) ( <i>EPS</i> ) and nutritionist.		AR 608-10, 4-17a-b, 6-29, 6-30 c-225		8. The provider supports and promotes children's physical growth and development.		AR 608-10, 6-32a-e, 6-33a-d c-231	
3. FCC provider training is based on the National Child Development Associate Credential ( <i>CDA</i> ) caregiving competencies.		AR 608-10, 4-22, c-226		9. The provider establishes a supportive social and emotional climate for children.		AR 608-10, 4-17a-b, 6-29, 6-30a-c, c-232	
4. The EPS, FCC director and outreach workers(s) prepare a monthly developmental program guide for FCC providers.		AR 608-10, 4-17a-b, 6-20a-f, 6-29, 6-30a-e, c-227		10. Program practices in FCC home reflect unique age group needs.		AR 608-10, 4-17a-b, 4-23a-d, 6-29, 6-30a-c, 6-32a-c, c-233	
5. Adult/child ratios and specified age composition of children are maintained in each FCC home.		AR 608-10, 6-26, c-228		11. The provider recognizes parents as partners in care of children.		AR 608-10, 3-25, c-234	
6. The FCC provider:				12. Providers observe each child's growth and development for program planning.		AR 608-10, 4-22, 6-29, 6-30a-d, c-235	
a. Nurtures and cares for children with affection.		AR 608-10, 3-13a, 4-22, c-229		13. Indoor play space and furnishings are arranged to allow developmentally appropriate child activities.		AR 608-10, 6-32, c-236	
b. Uses appropriate caregiving techniques.				14. Toys and equipment are provided per program requirements.		AR 608-10, 4-21, 6-31 c-237	
c. Acts as a positive role model for children.				15. Daily indoor and outdoor activities are planned for all children.		AR 608-10, 4-11, 4-20 6-30 c-238	
d. Presents image as a child care professional.							
DATE	FAMILY CHILD CARE DIRECTOR ( <i>Signature</i> )			DATE	EDUCATION PROGRAM SPECIALIST ( <i>Signature</i> )		

\*Check YES, or NO. \*If NO, please indicate the code number(s) below which best describe the reason(s) for non-compliance.

1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees
2. Inadequate Facilities
3. Insufficient Resources - (a) Personnel - (b) Materials/Equipment

4. Ineffective Management Practices
5. Standing Operating Procedures (SOPs)  
(a) None- (b) Incomplete/Inadequate
6. Staff Lacks Adequate Skills/Knowledge

7. Consultant/Technical Assistance Needed
8. Other - Specify on Comment Sheet
9. Nonapplicable

**CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT (Cont'd.)**

**SECTION III - CHILD DEVELOPMENT SERVICES (CDS) FAMILY CHILD CARE (FCC) HOME SYSTEM**

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**DEVELOPMENTAL PROGRAMMING (Cont'd.)**

COMPLIANCE STANDARD	*MET	REFERENCE	CODE	COMPLIANCE STANDARD	*MET	REFERENCE	CODE
16. Developmentally appropriate out-side play areas are available within walking distance of FCC homes.		AR 608-10, 6-33, c-239					
17. Television is limited to developmentally appropriate programs.		AR 608-10, 4-12 c-240					
18. Constructive discipline techniques are used consistent with installation touch policy. No form of corporal punishment is permitted.		AR 608-10, 4-7, 4-10, 6-25 c-241					
19. Child routines support growth and developmental patterns.		AR 608-10, 4-13, 4-14, 4-36 c-242					
20. Night care requirements are met as specified.		AR 608-10, 4-15 c-243					
21. FCC homes are assessed for child environment quality and level of developmental programming.		AR 608-10, 3-12, 6-14, 6-52 c-244					

DATE	FAMILY CHILD CARE DIRECTOR (Signature)	DATE	EDUCATION PROGRAM SPECIALIST (Signature)
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|---|--|---|
| 1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees          | 4. Ineffective Management Practices      | 7. Consultant/Technical Assistance Needed |
| 2. Inadequate Facilities  | 5. Standing Operating Procedures (SOPs)  | 8. Other - Specify on Comment Sheet       |
| 3. Insufficient Resources - (a) Personnel - (b) Materials/Equipment | (a) None- (b) Incomplete/Inadequate      | 9. Nonapplicable                          |
|   | 6. Staff Lacks Adequate Skills/Knowledge |   |

**CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT (Cont'd.)**

**SECTION III - CHILD DEVELOPMENT SERVICES (CDS) FAMILY CHILD CARE (FCC) HOME SYSTEM**

FCC PROVIDER NAME	FCC PROVIDER ADDRESS	TELEPHONE NUMBER
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**HEALTH**

COMPLIANCE STANDARD	*MET	REFERENCE	CODE	COMPLIANCE STANDARD	*MET	REFERENCE	CODE
1. FCC provider meets health requirements as specified.		AR 608-10, 4-25, c-198 AR 40-562, 4-3d AR 40-5, 5-6a, c		8. Health and sanitation procedures are followed as specified.		AR 608-10, 4-33, c-205, HQDA How to Prevent Spread of Contagious Diseases in FCC Homes.	
2. Child health requirements are met as specified.		AR 608-10, 4-26, c-199 AR 50-562, 4-1, 4-3b, 4-4d,		9. Diaper changing areas are provided when children under three years are in care.		AR 608-10, 4-14b, c-206	
3. Children are screened for illness daily and denied admission based upon specific criteria.		AR 608-10, 4-28, 4-8b, c-200		10. Diapering and toileting procedures are implemented as specified.		AR 608-10, 4-14, 4-33, c-207	
4. Children are readmitted after illness only when their presence does not endanger the health of the other children.		AR 608-10, 4-29, c-201		11. Toys used by children are washable and cleaned as specified.		AR 608-10, 4-33, c-208	
5. Child medication is administered only as specified.		AR 608-10, 4-32, c-202		12. Nap and rest periods are provided for children as specified.		AR 608-10, 4-13, c-209	
6. Medical care and administrative procedures for emergencies and minor health problems after admission follow specified criteria.		AR 608-10, 4-31, c-203		13. Pets are free from diseases, immunized as appropriate and sanitarily maintained.		AR 608-10, 4-34, c-210	
7. Parents and health consultant are notified of medical emergencies, communicable diseases or acute illnesses as specified.		AR 608-10, 2-20, 4-26 c-204		14. Toxic plants are not present in home or in outside play areas.		AR 608-10, 4-34, and Appendix B, c-211	
				15. Areas used for care of children are free from accessible lead based paint and hazardous insulation materials.		AR 608-10, 4-33c, 6-50b, c-212 TB Med 513	
DATE	HEALTH CONSULTANT (Signature)			DATE	FAMILY CHILD CARE DIRECTOR (Signature)		
DATE	SAFETY OFFICER (Signature)			DATE	FACILITIES ENGINEER (Signature)		

\*Check YES, or NO. \*If NO, please indicate the code number(s) below which best describe the reason(s) for non-compliance.

- |   |  |   |
|---|--|---|
| 1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees          | 4. Ineffective Management Practices      | 7. Consultant/Technical Assistance Needed |
| 2. Inadequate Facilities  | 5. Standing Operating Procedures (SOPs)  | 8. Other - Specify on Comment Sheet       |
| 3. Insufficient Resources - (a) Personnel - (b) Materials/Equipment | (a) None- (b) Incomplete/Inadequate      | 9. Nonapplicable                          |
|   | 6. Staff Lacks Adequate Skills/Knowledge |   |

**CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT (Cont'd.)**

**SECTION III - CHILD DEVELOPMENT SERVICES (CDS) FAMILY CHILD CARE (FCC) HOME SYSTEM**

FCC PROVIDER NAME	FCC HOME ADDRESS	TELEPHONE NUMBER
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**FOOD AND NUTRITION**

COMPLIANCE STANDARD		*MET	REFERENCE	CODE	COMPLIANCE STANDARD		*MET	REFERENCE	CODE
1. Meals and snacks are provided appropriate to hours of service and help meet children's total nutritional needs.			AR 608-10, 4-35, c-213		9. Children participate in all phases of meal service whenever possible.			AR 608-10, 4-36b, c-221	
2. All food is provided by the FCC provider except for infant formula, baby food, special diets, and food for special occasions as specified.			AR 608-10, 4-35, c-214		10. The FCC provider prepares and serves nutritional meals using sanitary practices as specified.			AR 608-10, 4-33, c-222 TB Med 530	
3. The FCC provider is enrolled in or meets the requirements for USDA Child Care Food Program (CCFP).			AR 608-10, 3-7, 4-4, 6-7, c-215		11. FCC management personnel and providers receive appropriate training in food and nutrition practices.			AR 608-10, 3-17, 4-22b, c-223	
4. Menus meet meal pattern and quantity requirements of the USDA CCFP for all age groups.			AR 608-10, 4-35c, c-216						
5. Menus are preplanned, posted, and available to parents.			AR 608-10, 2-3d, 4-35f, c-217						
6. Parental and physician desires concerning food practices are provided within program capabilities.			AR 608-10, 4-35, c-218						
7. Children are not forced to eat and food is not used as a punishment or reward.			AR 608-10, 4-36b, 4-10, c-219						
8. Infant feeding is individualized and developmentally appropriate.			AR 608-10, 4-36, c-219						
DATE	DIETITIAN (Signature)		DATE	HEALTH CONSULTANT (Signature)		DATE	FAMILY CHILD CARE DIRECTOR (Signature)		

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| 1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees          | 4. Ineffective Management Practices      | 7. Consultant/Technical Assistance Needed |
| 2. Inadequate Facilities  | 5. Standing Operating Procedures (SOPs)  | 8. Other - Specify on Comment Sheet       |
| 3. Insufficient Resources - (a) Personnel - (b) Materials/Equipment | (a) None- (b) Incomplete/Inadequate      | 9. Nonapplicable                          |
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**CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT (Cont'd.)**

**SECTION III - CHILD DEVELOPMENT SERVICES (CDS) FAMILY CHILD CARE (FCC) HOME SYSTEM**

STANDARDS COMPLIANCE VERIFICATION	FCC HOME ADDRESS	TELEPHONE NUMBER
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**FIRE PREVENTION**

COMPLIANCE STANDARD	*MET	REFERENCE	CODE	COMPLIANCE STANDARD	*MET	REFERENCE	CODE
1. FCC home meets the requirements of NFPA 101, Section 11-9 except as modified by AR 608-10.		AR 608-10, 6-48, NFPA 101, Section 11-9, c-173		7. There is a battery operated or hardwired smoke detector inside the FCC housing unit used for child care.		AR 608-10, 6-48e, c-179 AR 420-90	
2. A fire inspection is conducted prior to provisional certification and annually thereafter by the fire marshal and more frequently if determined by local officials.		AR 608-10, 6-49, c-174		8. There is an operable ABC multi-purpose dry chemical extinguisher (Minimum 2 3/4 pound) inside the FCC housing unit.		AR 608-10, 6-49d, c-180	
3. Housing units used for FCC homes are not located above the fourth floor in a multi-story building.		AR 608-10, 6-48a, c-175		9. The FCC provider has been trained in evacuation procedures and has a viable contingency plan for evacuation of children.		AR 608-10, 6-49e c-181	
4. Each floor that is occupied by children in care has at least two separate means of escape to the outside, one of which may be a window.		AR 608-10, 6-48b, c-176		10. Documented fire drills involving all children are held at least once every month at different times of the day and upon enrollment of a new child.		AR 608-10, 6-49f, c-182	
5. In a dwelling of unprotected wood frame construction, every room used for sleeping, living or dining purposes has at least two means of exit, one of which may be a window.		AR 608-10, 6-48c, c-177		11. The FCC provider does not smoke when engaged in caregiving practices, i.e., child feeding, diapering, dressing, rocking and holding.		AR 608-10, 6-12, c-183	
6. There is a smoke detector on each floor in a shared hallway in a multi-story building with open stairways where levels above ground floor are used for care.		AR 608-10, 6-48d, AR 420-90 c-178		12. Children are not left unaccompanied in kitchen.		AR 608-10, 6-49g, c-184	
DATE	FIRE MARSHAL (Signature)	DATE	FACILITY ENGINEER (Signature)	DATE	SAFETY OFFICER (Signature)	DATE	FAMILY CHILD CARE DIRECTOR (Signature)

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| 1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees          | 4. Ineffective Management Practices      | 7. Consultant/Technical Assistance Needed |
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**CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT (Cont'd.)**

**SECTION III - CHILD DEVELOPMENT SERVICES (CDS) FAMILY CHILD CARE (FCC) HOME SYSTEM**

FCC PROVIDER NAME	FCC HOME ADDRESS	TELEPHONE NUMBER
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**SAFETY**

COMPLIANCE STANDARD	*MET	REFERENCE	CODE	COMPLIANCE STANDARD	*MET	REFERENCE	CODE
1. Safety procedures are implemented and initial and annual inspections are conducted as specified.		AR 608-10, 2-3, 6-51, c-185, AR 385-10 Executive Order 12196, 29 CFR 1960, 17, 21, 30		8. Potential head traps and specified toys/equipment are prohibited.		AR 608-10, 4-13e, c-192 CPSC Handbook	
2. A daily inspection of the home is conducted by the FCC provider to eliminate safety hazards.		AR 608-10, 6-51b, c-186		9. Windows and doors are protected for safety to prevent climbing and unauthorized egress.		AR 608-10, 6-50, c-195 CPSC Glazing Stds CFR 1201 & CPSC Buyers Guide - The Safe Nursery, Aug 86	
3. The FCC provider provides continuous, watchful and responsible supervision of children.		AR 608-10, 6-28, c-187		10. Children are protected from hazardous substances and equipment.		AR 608-10, 6-51, c-194	
4. There is a working telephone within the individual FCC housing unit.		AR 608-10, 6-50a, c-188		11. Interior stairways and exterior stairwells are well constructed of substantial materials and have protective barrier as required.		AR 608-10, 6-50, c-195 NFPA 5-2.2.4.4	
5. Current instructions are posted on each telephone to facilitate calling for ambulance, medical, fire and military police service.		AR 608-10, 6-51f, c-189		12. Surfaces under family or community (real property) playground equipment area are soft and free of stones, debris, and obstructions.		AR 608-10, 4-21, 6-33, c-196	
6. Indoor and outdoor program equipment, toy, and materials are safe, nontoxic, durable, and in working order.		AR 608-10, 4-21, 6-51c, c-190 PL 91-596 CPSC Handbook Vol I &II,		13. Parents, the FCC director, and the installation safety director are notified in case of accidents.		AR 608-10, 2-12, 2-20, 2-21, 6-16, c-197 AR 385-40, 1-5, 2-14, 3-2,	
7. Children are protected from potential heating and electrical hazards.		AR 608-10, 6-50, 6-51, c-191 NPFA 70					

DATE	SAFETY OFFICER (Signature)			DATE	FACILITIES ENGINEER (Signature)		
DATE	FIRE MARSHAL (Signature)		DATE	HEALTH CONSULTANT (Signature)		DATE	FAMILY CHILD CARE DIRECTOR (Signature)

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- |   |  |   |
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| 1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees          | 4. Ineffective Management Practices      | 7. Consultant/Technical Assistance Needed |
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**CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT (Cont'd.)**

**SECTION III - CHILD DEVELOPMENT SERVICES (CDS) FAMILY CHILD CARE (FCC) HOME SYSTEM**

FCC PROVIDER NAME	FCC HOME ADDRESS	TELEPHONE NUMBER
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**CHILD ABUSE PREVENTION**

COMPLIANCE STANDARD	*MET	REFERENCE	CODE	COMPLIANCE STANDARD	*MET	REFERENCE	CODE
1. Application screening procedures are followed to ensure only the best qualified applicants are certified.		AR 608-10, 6-2a, 6-11a-c, 6-11a-h, 6-12a-c, c-245		6. FCC management personnel receive training on child abuse prevention, identification and reporting.		AR 608-10, 3-20, c-250	
2. Favorable background checks are completed for FCC Provider applicants and all family members over the age of 12 residing in FCC homes.		AR 608-10, 2-24 6-11, c-246 AR 600-85, Sec III, Chp 6		7. FCC providers receive training on child abuse prevention, identification and reporting.		AR 608-10, 3-20, 6-21, c-251	
a. Local Military Police record checks.				8. A touch policy has been implemented.		AR 608-10, 2-28, 6-21. 6-25, c-252	
b. Criminal Investigative Division records check to include Defense Central Investigative Index (DCII).				9. Reports of unauthorized care are followed up as specified.		AR 608-10, 6-38, c-253	
c. Army Family Advocacy Central Registry.				10. Appropriate management actions are taken to prevent provider isolation and reduce stress.		AR 608-10, 2-27, c-254 AR 608-18,	
d. Civilian law enforcement checks.				11. FCC providers take measures to prevent child abuse/neglect in their homes.		AR 608-10, 2-22, 6-24, 6-25, 6-27, c-255	
e. Alcohol and Drug Abuse Prevention and Control Program (ADAPCP).				12. Reports of child abuse are forwarded to appropriate authorities.		AR 608-10, 2-22, c-256 AR 608-18,	
f. Sponsor's company commander.				13. Established procedures are followed when an abuse allegation is made in a FCC home.		AR 608-10, 2-22, 6-24, c-257	
3. FCC management personnel identify and respond to indicators of potential abuse during quarterly and unannounced home visits.		AR 608-10, 2-27, 6-34, c-247					
4. Child Abuse prevention education is offered to parents.		AR 608-10, 2-29, c-248					
5. FCC management personnel monitor homes using the FCC Child Abuse Risk Assessment Tool (CARAT) and take appropriate actions when risk is indicated.		AR 608-10, 6-52, c-249 HQDA LOI for use of FCC CARAT 19 Sep 88 c-249					

DATE	FAMILY ADVOCACY PROGRAM MANAGER (Signature)	DATE	FAMILY CHILD CARE DIRECTOR (Signature)
DATE	CRIMINAL INVESTIGATIVE DIVISION (Signature)	DATE	MILITARY POLICE (Signature)

\*Check YES, or NO. \*If NO, please indicate the code number(s) below which best describe the reason(s) for non-compliance.

- |   |  |   |
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| 1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees          | 4. Ineffective Management Practices      | 7. Consultant/Technical Assistance Needed |
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